

Declaration Form

Pension Plan for the Employees of Concordia University

TO BE SUBMITTED BY: **SEPTEMBER 29, 2017**

A Employee Information

Last Name	First Name	Employee ID
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B Membership Status options *(Please see definition on the back of this form)*

IMPORTANT:
Accruing is an
irrevocable
status

I hereby elect to be a Member of the Pension Plan:

☐ Accruing Service ☐ Not accruing Service

Effective date of change: **January 1, 2018**

C Authorization and Signature

I understand that my decision to remain a member accruing service is irrevocable, that is, I will not be allowed to change my status in the future.

If I choose not to accrue service, I may change my status once to accruing service effective any January 1st.

I hereby authorize Concordia University to deduct from my pay the contributions required in accordance with my choice of participation.

Employee's Signature:	Date:
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Useful Information

You must submit your duly completed "Declaration" form by September 29th, 2017

Two options for submitting your form

- Hand deliver to:
 - Human Resources, Room FB 1130, Faubourg Tower, 1250 Guy St. **or**
 - Loyola Campus AD 524
- Send it by registered mail to:
Concordia University, Human Resources, 11th floor, 1250 Guy St, Montreal, QC H3H 2T4

For complete details on the Pension Plan, please visit Cspace:
<https://cspace.concordia.ca/services/hr/benefits/pension.html>

To view your Annual Pension Statement, download pension forms or calculate your estimated pension at various retirement ages, log in to *Pension@ccess* at <https://concordia.pension.hroffice.com>

For employees enrolled in the Pension Plan as at December 31, 2017

Member accruing service:

Prior to January 1, 2018, all active members accumulating service under the Plan, consisting of contributory and non-contributory members. As of January 1, 2018, a member contributing to the Pension Plan unless exempted to make the required contributions pursuant to a specific provision of the Plan, in order to accrue pension benefits for service after December 31, 2017

Member not accruing service:

A member of the Pension Plan on December 31, 2017 who has decided not to make the required contributions to the plan as of January 1, 2018 and who will therefore not accrue any pension benefits under the Plan for service on and after January 1, 2018