The Department of CMLL is seeking qualified instructors for the following courses for the Winter Term:

GERM 201/4 section D *Introductory German I* (3 credits)

Mon/Wed 08:45-10:00

 This course provides an introduction to the elements of the German language for the student with no knowledge of German. Practice is provided through short readings, conversation, composition, and lab work.

**Job Specific Requirements** for language courses:

*MA (or equivalent) in the field; Post-secondary teaching experience in the course subject and level; Native – or near-native competence required in English and target language; Familiarity with Computer Assisted Language Learning (CALL) resources.

Instructors of language courses must adhere to the guidelines set by language coordinators. In assuming a language course position, the successful applicant agrees to fulfil the following duties: (1) teach scheduled classes; (2) use the prescribed course materials (textbooks, outlines, coursepacks, etc.); (3) hold regular office hours; (4) collaborate with colleagues in any exam preparation; (5) invigilate any scheduled exams; and (6) attend scheduled meetings with the language coordinator.

The applicant who has not taught this course before must state how their professional background qualifies them to teach the course applied for, provide a brief statement to demonstrate the content of the course, and outline his/her general strategy for the course.*

CUPFA members will be given priority for these assignments. If you have not received your full allotment of courses, are qualified and interested in either of these positions, or if you know of possible candidates from other Departments, please let me know at michael.pinsonneault@hotmail.com by: 12:00 noon, Monday, November 27, 2017.

Your application materials will be forwarded to the Department at the deadline. CUPFA is generally not directly informed of 10.20 c) hiring process details beyond the initial request for suggested applicants, but the Department should contact you regarding the results soon after your application has been received.

If you know of qualified candidates outside of Concordia, please mention them as well in case the courses cannot be staffed internally.

Thank you,

Michael Pinsonneault
Assistant to the VP Collective Agreement & Grievance, CUPFA